



Elmont Union Free School District

CULTIVATING SCHOLARS AND GLOBAL CITIZENS

DR. KENNETH A. CARD, JR.
Interim Superintendent of Schools

February 16, 2024

Dear Parents:

Your attention is called to the following important matter:

REQUEST FOR OUT-OF-DISTRICT TRANSPORTATION

Request for out-of-district private or parochial school transportation must be submitted **on or before April 1, 2024** for the school year beginning September 2024. Requests received after April 1, 2024 will not be considered except for new residents who are required to apply within 30 days after establishing residency in this District. Mail attached request and applicable proofs to: Transportation Department, Elmont Union Free School District, 135 Elmont Road, Elmont, New York 11003, or call 434-2032, 434-2033 or 434-2034.

Sincerely,

Dr. Kenneth A. Card, Jr.
Interim Superintendent of Schools

Attachment

Administrative Offices

135 Elmont Road • Elmont, NY 11003-1609 • 516-326-5500 Ext. 42003 • Fax: 516-326-5574

www.elmontschools.org

**ELMONT UNION FREE SCHOOL DISTRICT
REQUEST FOR OUT-OF-DISTRICT TRANSPORTATION (2024-2025 SCHOOL YEAR)**

New York State Education Law* sets **April 1, 2024** as the deadline for accepting requests for student transportation to private and parochial schools in the coming year. A request form must be completed for each child attending a non-public school and all forms are to be signed by a parent or guardian.

Under this Policy, transportation is provided to any non-public school student within fifteen (15) miles by the nearest route from the student's home. Kindergarteners through third grade students are transported if they reside more than one-half mile from school. Fourth grade through sixth grade students are transported if they reside more than one mile from school. In order to transport resident students, the child must be **age 5 before December 31st of that school year.**

Please provide the information requested on the form below. An early response will assist us in establishing transportation and schedule of services for your child.

We realize that sometimes the final acceptance to a school is not made until later in the year. If you plan or contemplate having your child attend a private or parochial school during the 2024-2025 school year then you must file a request for transportation by April 1, 2024. Please note: Transportation is not provided before our start date.

Please return this form to: **Elmont Union Free School District
Transportation Department
135 Elmont Road
Elmont, New York 11003**

Kindly respond as soon as possible. **DEADLINE: APRIL 1, 2024**

If you need additional forms, please contact the Transportation Office at 434-2032, 434-2033 or 434-2034.

Please Print or Type

Child's Name: _____

Address: _____

Home Telephone: _____ Emergency Telephone: _____

Grade as of **2024-2025**: _____ Date of Birth: _____ Age: _____

School your child will attend in September 2024: _____

Did your child attend this school in 2023-2024? _____

School Address: _____

School Telephone: _____ School Hours: _____

Parent or Guardian Name (Print): _____

Signature of Parent or Guardian: _____ Date: _____

***FAILURE TO SUBMIT THIS TRANSPORTATION REQUEST FORM ON OR BEFORE APRIL 1, 2024 WITH
REQUIRED DOCUMENTATION WILL RESULT IN YOUR CHILD NOT BEING ELIGIBLE
FOR TRANSPORTATION FOR THE 2024-2025 SCHOOL YEAR.**

The following documentation must be presented with request for transportation and/or textbooks for all students attending non-public schools.

Student's Name: _____ Date of Birth: _____

Student's Address: _____

School: _____ Grade: _____

School Address: _____

Non-Public school students will not be provided transportation and/or textbooks unless three proofs of residency are submitted EVERY YEAR as requested below. This form with proofs must be submitted for each student.

You must submit **one proof from each category.**

CATEGORY A	CATEGORY B	CATEGORY C	CATEGORY D
Photo Identification	Deed	Nassau County Tax Bill	Child's Original Birth Certificate
NYS Driver's License w/current address	Lease	Mortgage Statement	
NYS Photo Identification Card (Non-driver's identification) w/current address	Notarized Affidavits from Owner & Parent/Guardian (Available upon request)	LIPA Bill	
		Fuel Bill	
		Cable Bill	
		Bank Statement	
		Credit Card Statement	

PROOF OF GUARDIANSHIP WHERE APPLICABLE IS ALSO REQUIRED

Parent/Guardian Name (Please Print): _____

Home Telephone: _____ Work Telephone: _____

Cell Phone: _____

Parent/Guardian Signature: _____ Date: _____