



Freeport Public Schools
235 North Ocean Avenue Freeport, New York 11520 516-867-5200 516-867-8961 FAX

Jamie Reinke
Transportation
Department

Phone 867-5220
Fax 867-8961

Transportation@freeportschools.org

Dear Sir/Madam:

Enclosed please find Transportation and Textbook applications for the upcoming 2024-2025 school year along with a copy of the registration requirements. Please distribute these forms to all of your **new** incoming students residing in Freeport. Please be advised that this form has been sent to all students previously attending your school.

The application must be filed by April 1, 2024 with the Freeport Public Schools Transportation Office. This application must be submitted every year.

If a family has moved, they are required to prove residency at the Central Registration Verification Office located at 59 West Seaman Avenue (516-867-5254). First time applicants currently not attending Freeport Public Schools are also required to prove residency. In both situations, the deadline for this application is **April 1**.

The district will only transport a child to a private or parochial school that is within 15 miles of the child's home. Applicants to schools beyond this limit are not eligible for district transportation.

Further questions may be directed to the Transportation Office at (516)867-5220.

Sincerely,

Jamie Reinke

Jamie Reinke
Transportation Department



Freeport Public Schools

235 North Ocean Avenue • Freeport, New York 11520 • 516-867-5200

In an effort to provide a smooth transition into the District for you and your child, and to **conform with New York State Law and District policy**, the following documents are required for registration:

- **Picture I.D.** (driver's license, passport, employee I.D. for verification purposes)
- Child's **original** birth certificate
- Proof of **legal** guardianship or the appropriate foster care form **DSS2999**
- Proof of current residency (see below) **no more than 45-60 days old**
- Child's up-to-date immunization records **signed/stamped by physician**
- Completed physical by doctor/clinic **signed/stamped(must have BMI,LEAD,PPD)**
- Dental Certificate
- Report Card or Transcript

These documents **must** be presented at the times of registration or the registration will not be accepted.
NO EXCEPTIONS!!!

The following items are acceptable proofs of residency in the Freeport School District:
****Deed or Current Lease Notarized plus a minimum of three (3) of the following:**
(Dated within the last 45-60 days: proofs must be from different agencies or establishments)

Freeport Water Bill
Freeport Electric Bill
LIPA/Keyspan Gas Bill
Telephone Bill
Foster care Agency Letter
Credit Card Statement
N.Y. Driver's License
Auto Ins. Bill
Mortgage Statement

Mailed Post Office Change of Address
D.S.S. Correspondence
Social Security Correspondence
Unemployment Correspondence
Pay Stub w/ current address
Mailed Bank Statement
Cablevision or Satellite Bill
Federal/State Mail w/ current address
Home/Tenant/Life Health Ins. Bills

Proof of residency addressed to a P.O. Box number is **NOT** acceptable. If the deed or lease is **not** in your name, you **must REQUEST** blank affidavits from CRVO and present **notarized affidavits and a minimum of (3) three** of the items listed above **no more than 45-60 days old**.

IT IS IMPORTANT TO NOTE THAT THE DISTRICT MAKES A STRONG EFFORT TO ENSURE THAT ALL REGISTRANTS ARE LEGAL RESIDENTS OF FREEPORT. IN CASE OF FRAUD IN ESTABLISHING RESIDENCY, THE DISTRICT MAKES EVERY EFFORT TO RECOVER TUITION COSTS THROUGH COURT ACTION.

Registration takes place at the Central Registry Verification Office (CRVO) Located at the west end of the Caroline G. Atkinson School, 59 West Seaman Avenue. Office hours are Monday-Thursday from **8:15 a.m. – 3:00 p.m.** and Friday **8:15 a.m. – 2:00 p.m.**

If you need further information, please call (516)867-5254.

Summer Hours are **8:15 a.m.- 2:00 p.m.** Monday- Thursday , Fridays **8:15 a.m. -1:00 p.m.**

E D U C A T I O N A L E X C E L L E N C E

Central Registry Verification Office

West Seaman Ave
Freeport, NY 11520

Phone (516) 867-5254
Fax (516)867-5207



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Application for Transportation and Textbooks for Private or Parochial Schools Complete a separate application for each child

APPLICATION MUST BE FILED BY APRIL 1, 2024

DATE: _____

Student _____
Last Name First Name

Date of birth _____ Age as of September 2023 _____

Home address _____
Address Town Zip

Current School of Attendance _____
Name of School student is currently attending.

Student *will be* attending _____
Name of School student will be attending in 2024/2025 (if charter school please indicate correct address)

Address of school _____
Address Town Zip

School hours: _____ AM _____ PM School telephone number _____

During the 2023-24 school year, the student will be in the _____ grade. Kindergarten: Half Full
(circle one)

I request that (he/she) be provided Transportation and/or Textbooks by the Freeport Schools.

I (have/have not) proved residency in previous years. *

Home Phone Number / Cell Phone Number Parent's Signature

Emergency Phone Number Name of Emergency Contact Person

Email _____

Upon completion of your application, you will receive a notice verifying that your request is on file. Retain this card as your receipt. If you do not receive this card within (7) seven days from when the application has been submitted, please call the Transportation Office at 867-5220.

Our Email is Transportation@freeportschools.org

You will also receive another letter by August 2024, which will include your child's bus information.

* If you have moved, you are required to prove residency at the Central Registration Verification Office (867-5254).
First time applicants currently not attending Freeport Public Schools are required to register in the district.
In both situations, the deadline for this application is April 1st. Registration instructions are enclosed.
Please note: To be eligible for transportation, your child must be five years of age by **December 1, 2023**.